

**MINUTES
OF
VILLAGE OF BROKAW
BOARD MEETING
HELD ON
February 22, 2017**

A meeting of the Village Board of the Village of Brokaw was called to order at 6:30 p.m. on February 22, 2017 by Village President, Jeff Weisenberger.

Roll Call

In attendance were the following Board members: James Sonnentag, Jeff Weisenberger, Adam Dykman, John Borth, Margie Ann Josiger and Matt Deffner. Excused Daniel Manowski. Also in attendance was Village Attorney Dean R. Dietrich, Deputy Village Clerk Brenda Weisenberger, Treasurer Robert Baumann and CBA Oversight Commission Administrator Duane Gau.

Approval of Minutes

January 10, 2016 minutes were not available and will be presented at the next Village Board meeting.

Committee Reports

- A. Director of Public Works: It was reported that the water temperature at the Water Tower was at 37 degrees. Also, reported road limits were going on February 27, 2017. Charlie Blarek was honored for his 30 years of service with the Village of Brokaw.
- B. Finance and Personnel Committee: It was reported that the finance committee will start reviewing the bills on March 13, 2017 6:00 pm.
- C. Public Works Committee: It was reported that one of Creative Finance tenants has not paid their Water & Sewer bill.
- D. Presidents' Report: It was reported that consideration of yard light being discontinued as well as the playground lights. It was noted that the playground lights also meter Park Ave Christmas lights. This matter will be place on the next Board meeting.
- E. Monthly Police Department Report: Marshall report was read.
- F. Legal Counsel: None.
- G. Oversight Commission Administrator Report: Administrator read his report.

Communications / Announcements

WisDOT will hold a Public Involvement Meeting at the Village Hall on Monday March 6, 2017 from 5 to 6:30 pm. There will be a brief presentation on the CTH WW bridge deck replacement that will occur in 2019. The public is welcome to give input at this meeting.

Action Items

A. Discussion regarding delinquent taxes and possible action.

Village Treasure reported that after tax collection the follow parties have delinquent real-a-state or personal property taxes:

- | | | | |
|------------------------------|------------------|----------|------|
| • Northside Enterprises Inc. | - Real-a-state | \$ 36.91 | 2017 |
| • Luoma Contract LLC | - Personal Prop. | \$236.23 | 2017 |
| • Timothy Kleinschmidt | - Personal Prop. | \$885.78 | 2016 |
| • C/O RAJ Bhandari | - Personal Prop. | \$738.22 | 2917 |

M/Borth S/ Josiger to forgive Northside Enterprises Inc. real-a-state taxes and authorize Attorney Dietrich to take appropriate action for collection of Luoma Contract LLC and Timothy Kleinschmidt C/O RAJ Bhandari personal property taxes. Motion Carried Unanimously.

B. Discussion regarding Positive Alternatives, Inc Youth Group Home.

There was a general discussion requiring Positive Alternatives, Inc to entire into a developer's agreement for pilot program (in lieu of local taxes) for 2018 at the time of building permit issuance.

M/ Dykman S/ Deffner authorizing CBA Administrator to peruse a Pilot with Positive Alternatives, Inc. on behalf of Brokaw at the time of issuance of building permit. Motion Carried Unanimously.

C. Discussion regarding accounting practices and billing approval procedures.

Administrator Gau went over the accounting practices and bill approval procedures that have been recommended by the Oversight Commission. Whereby, the Village of Maine will be handling all the accounting and bill payment for Brokaw starting March 2017.

M/ Deffner S/ Borth that the above stated accounting practices and bill approval procedures recommended by the Oversight Commission be sanctioned by the Village of Brokaw Board. Motion Carried Unanimously.

D. Discussion regarding official's wages and possible action.

After a lengthy discussion by the Village board on official's wages.

M/ Dykman S/ Josiger to approve the following Village Officials wages starting April 2017:

- Village Clerk - \$50.00 per month
- Village Treasurer - \$50.00 per month
- Village Marshall - \$150.00 per month
- Village Board – continue receiving current monthly payment only.

Motion Carried Unanimously.

- E. Discussion regarding Brokaw's assessor Agreement and possible action.

Current Assessor Jeremy Kurtzwell has one more year on his existing contract for \$4,000.00. Kurtzwell has already set up the assessor records for 2017.

M/ Dykman S/ Sonnentag to retain Kurtzwell Assessor services for 2017 and give notice to Kurtzwell that his contract will not be renewed for 2018 and the Village of main will provide Assessor service for Brokaw parcels in 2018. Motion Carried Unanimously.

- F. Discussion regarding Brokaw's Zoning Administrator and Building Inspector Agreement and possible action.

Brokaw building inspector agreement ended December 31st 2016. CBA Oversight Commission recommendation that Brokaw entire into an agreement with Mr. Grefe for Zoning and Building Inspection service for 2017.

M/ Josiger S/ Dykman to approve entering a Zoning and Building Inspection Agreement with Mr. Grefe for 2017, with the understanding that these services would be transferred to the Village of Maine in 2018. Motion Carried Unanimously.

- G. Consideration of Action to designate responsible officials for Village financial matters.

The Village will no longer have and elected Treasure as of April 2017, and will need new signature names for checking and banking.

M/ Deffner S/ Dykman approving Jeffrey Weisenberger (Village President) and Duane Gau (Oversight Commission Administrator) as signature authority for checking and banking for the Village. Motion Carried Unanimously.

Closed Session

M/ Deffner S/ Sonnentag to go into close session pursuant to Section 19.85(1)(g) of the Wisconsin Statutes for conferring with the Village Attorney who is rendering legal advice regarding potential litigation that the Village may become involved in, including discussion regarding dispute with local bank regarding repayment of Community Development Authority bonds and potential litigation regarding Cooperative Boundary Agreement. Motion Carried Unanimously.

M/ Josiger S/ Sonnentag to reconvening into open session. Motion Carried Unanimously.

Adjournment

M/Deffner S/ Borth to adjourn the meeting at 8:20 pm Motion Carried Unanimously.