

## VILLAGE OF BROKAW – BOARD of TRUSTEES MEETING MINUTES

**Date:** Thursday, February 8<sup>th</sup>, 2018

**Place:** Village of Brokaw Village Hall, 218 Second Street, Brokaw, WI.

### AGENDA

1. Call to order by President Weisenberger at 7:31 p.m.
2. Pledge of Allegiance was recited.
3. Roll call of members: Jeff Weisenberger, John Borth, Matt Deffner, Adam Dykman, Margie Ann Josiger and Dan Manowski present. James Sonnentag excused.
4. Approval of January 11<sup>th</sup>, 2018 BOT and Caucus meeting minutes:

**Motion to approve minutes of the January 11<sup>th</sup>, 2018 Brokaw Board of Trustees and Brokaw Caucus as submitted/Josiger. Second/Manowski. Motion carried unanimously.**

5. Presidents Report: None
6. Water Utility Report: Attached
7. Administrators report: Attached
8. Business Items:

A. Discussion and possible action regarding USDA and State funding distribution:

Administrator Rusch explained that the Village of Maine has paid off the past due Brokaw loan at Peoples State Bank (\$101,000.00+). Per our previous discussions the first distribution of State funding payments will go to Maine to reimburse them for that payment. He also explained that OSC Chair and Maine President Betty Hoenisch discovered an issue with State funding paperwork and was able to get it corrected. This correction saved a considerable amount of potential confusion at the time of the first State payment. She also discovered that the first payment of \$583,000.00 will be distributed on July 23<sup>rd</sup>, 2018 not late November 2018 as first told us. This will help on cash flow and keeping payments on track. He also explained that the remainder of the first State payment will be designated as we work through the summer construction season to be sure we have funds available in case of unforeseen circumstances that would otherwise require additional contributions from Maine or Texas. The first priority for those additional funds will be to retire as much existing Brokaw debt as we can without negatively impacting USDA funding. **No motions were made regarding this agenda item.**

- B. Discussion and possible action regarding IROW/Waste Management Assignment of contract.

Administrator Rusch explained that IROW has sold their garbage collection service to Waste Management (WM). IROW will continue operating recycling but not continue with garbage collection. WM had a representative present at the meeting. Mr. Rusch explained that WM will honor the current contract with Brokaw and that the 3 parties (Brokaw, IROW and WM) are required to sign off on agreeing to the transfer of the contract from IROW to WM. The documents are prepared for signatures if approved.

**Motion to approve assigning IROW contract to Waste Management/Josiger.**  
Second/Dykman. Motion carried unanimously.

- C. Discussion and possible action to approve Public Participation Plan resolution from NCWRPC comprehensive plan process.

Administrator Rusch explained that as part of the process to complete an updated comprehensive plan each municipality (Maine and Brokaw) must agree to keep the process open and accessible to the public. The Public Participation Plan (PPP) resolution that is part of the packets for our meeting was prepared by NCWRPC and amended by Mr. Rusch to represent Brokaw specifically and a document is ready for signatures if approved.

**Motion to approve Public Participation Plan resolution from NCWRPC/Dykman.**  
Second/Deffner. Motion carried unanimously.

9. Items that need to be placed on future agendas: Mr. Rusch explained that the USDA update will continue to be on the agenda. He also explained that Heartland COOP will be on the next agenda for review of an updated Conditional Use Permit (CUP). It had been expected to be on this month's agenda, but it was discovered that in the past Brokaw had not followed required notification requirements per State Statutes. Given the need to be sure we met those requirements as we move towards attachment it was pulled from this month's meeting. Heartland has the information we required them to collect and should be ready for next month's meeting.
10. Schedule next Board of Trustees meeting for March 8<sup>th</sup>, 2018
11. **Motion to adjourn @ 8:06 p.m./Deffner.** Second/Josiger. Motion carried unanimously.