

## VILLAGE OF BROKAW – BOARD of TRUSTEES MINUTES

**Date:** Thursday, November 9<sup>th</sup>, 2017

**Place:** Village of Brokaw Village Hall, 218 Second Street, Brokaw, WI.

### AGENDA

1. Call to order by President Weisenberger at 7:32 p.m.
2. Pledge of Allegiance was recited
3. Roll call of members: Jeff Weisenberger, John Borth, Matt Deffner, Margie Ann Josiger, Dan Manowski and James Sonnentag present. Adam Dykman (excused)
4. **Motion to approve of October 5<sup>th</sup> and October 30<sup>th</sup> meeting minutes as submitted/Deffner. 2<sup>nd</sup> Manowski. Motion carried unanimously.**
5. Presidents Report. None
6. Water Utility Report. As submitted.
7. Administrators report. As submitted.
8. Business Items:
  - A. Discussion and possible action regarding P.C. recommendation on Heartland Coop CUP variance amendment.

Administrator Rusch explained that Heartland Coop had met on site at the Manowski residence to assess noise and vibration levels from their operation and that the original thought was that the overhead fans were the main culprit. He had been in contact with Heartland Representatives and determined that the bulk of the original variance conditions could stay in effect but that they are requesting the end date of the Variance to extend to December 31<sup>st</sup> and to allow operation of the dryer, fans and associated conveyors 24/7 within the variance timeline. Zak Rau from Heartland Coop explained that they had revisited the Manowski residence after the first review and attributed most of the issues to the cumulative effect of running all the equipment at the same time. He explained that they would manage the operation of the equipment better to avoid that scenario. Dan Manowski explained that Zak did come to his house and take sound measurements. He agreed with Zak's assessment and explained that he talked with neighbors and that they are willing to accept the new conditions as presented, as long as the requirement to readdress the issues after the Variance has expired stays in place. Administrator Rusch presented the amended Variance to read:

**2017 seasonal variance allows Heartland Coop to operate from October 15<sup>th</sup>, 2017 through December 31<sup>st</sup>, 2017 with the following restrictions:**

**Allow material to be received at the facility between 6:00 a.m. through 10:00 p.m.**

**Roasting operation limited to 6:00 a.m. through 10:00 p.m.**

**Grain dryer, fans and supporting conveyors operating hours are allowed to operate 24 hours per day, 7 days per week over the course of the Variance timeline.**

**Perform 3<sup>rd</sup> party noise level testing will be scheduled during peak operating conditions with information provided to the Village to assess future CUP requirements.**

**Motion to accept the new terms of the variance as presented/Deffner. 2<sup>nd</sup>/Josiger.**  
Motion carried unanimously.

- B. Discussion and possible action regarding CDA request to replenish the Reserve Account.

**Motion to Table the decision until approving budget/Deffner. 2<sup>nd</sup>/Sonntag.** Motion carried unanimously.

- C. Discussion and possible action to install 1.5" bypass to valving to allow better functioning system. Administrator Rusch explained that the current valve set-up for the older Village will not allow for proper fire flow testing which is required to be able to qualify for the Federal funding. Clayton explained that the bypass valve will allow for normal lower water flows and that when higher volumes are required the larger valve will open. John Borth explained that Weston has a similar set-up that does not function as it should. There was discussion that given the low flows required for Brokaw that the set-up would hopefully function as designed. Keith explained that the design needs to be reviewed by the DNR and that it has been submitted for approval. Matt Deffner stated that given the fact that we need to do something to be able to qualify for the funding that we should approve the work.

**Motion to Approve \$7,216.00 to fund the Bypass Valve project/Deffner. 2<sup>nd</sup>/Sonntag.**  
Motion carried unanimously.

- D. Discussion and possible action to designate Keith Rusch as an authorized Brokaw MPO/WQMTAC rep for Jeff Weisenberger. Keith explained that currently he is attending the meetings but does not have the authority to vote on behalf of Brokaw. Authorizing him to be the recognized representative when Jeff cannot attend allows him to vote on behalf of the Village.

**Motion to designate Keith Rusch as an authorized Brokaw MPO/WQMTAC rep for Jeff Weisenberger/Deffner. 2<sup>nd</sup>/Josiger. Motion carried unanimously.**

9. Items that need to be placed on future agendas. None.
10. Next Board of Trustees meeting scheduled for December 7<sup>th</sup>, 2017
11. **Motion to adjourn at 8:11 p.m./Josiger. 2<sup>nd</sup> Sonnentag. Motion carried unanimously.**